

JCSEE 2025 Annual Meeting Minutes

Meeting Dates: October 22-23, 2025

Location: University of Calgary, Education Tower, Room 1348
Calgary, Alberta, Canada

We want to acknowledge the generosity of the Canadian Society for Studies in Education for providing breakfast, lunch, and refreshments for the morning and afternoon break during the two-day meeting.

Prepared by: Juan D'Brot, Secretary (NCME Representative)

Date: October 28, 2025

PRESENT:

Julie Morrison (Chair), National Association of School Psychologists (NASP)
Art Hernandez (Vice-Chair), American Evaluation Association (AEA)
Brad Watts (Treasurer), The Evaluation Center at Western Michigan University (TEC)
Paula Egleston (Executive Committee), Member-at-Large (joined at 9:22 a.m.)
Juan D'Brot (Secretary), National Council on Measurement in Education (NCME)
Cara Laitusis, American Psychological Association (APA)
Constance Tucker, Association for Assessment and Learning in Higher Education (AEAHE)
Maggie Barber, University Council for Educational Administration (UCEA)
Man-Wai Chu, Canadian Society for Studies of Education (CSSE), sit-in Consortium for Research on Educational Accountability and Teacher Effectiveness (CREATE)
Matt Sanscartier, Canadian Evaluation Society (CES) – Virtual (President)

NOT PRESENT:

Goldie MacDonald, U.S. Centers for Disease Control and Prevention (CDC)
Corrie Klinger, Consortium for Research on Educational Accountability and Teacher Effectiveness (CREATE)

WEDNESDAY

8:15 BREAKFAST

9:00 WELCOME, INTRODUCTIONS (*Julie*): Julie begins with introductions, asking members to share their sponsoring organization, day job, pursuits, and engagement with JCSEE and/or the Standards.

1. Members introduced themselves, their sponsoring organizations, and their current roles.

- a. *Note:* Cara Laitusis suggested identifying a potential AERA representative to be revisited during host organization reports.

9:30 REVIEW OF MEETING MINUTES FROM NOVEMBER 2024 (*Julie*)

1. Topic begins at 9:10.
 - a. Minutes reviewed and found accurate; corrections to be sent to Juan D'Brot.
2. **Vote to Approve:**
 - a. Man-Wai moved to approve;
 - b. Julie seconded;
 - c. Unanimous approval (Cara abstained).

10:00 CHAIR AND HOST ORGANIZATION REPORTS (*Julie and Brad*)

Finances, 2026 Budget

1. Financial Overview
 - a. JCSEE balance increased slightly to \$28,754; dues increased to \$400 offsetting prior declines.
 - b. Publication revenues continue to decrease slightly; minor increases in website and corporate costs.
 - c. Royalties and book sales remain stable with modest growth.
2. 2026 Proposed Budget
 - a. Expected revenue up 33.3%; expenses up 7.8%.
 - b. 2025 Dues Update:
 - i. Paid
 1. AEA
 2. CES
 3. CSSE
 4. AALHE
 - ii. Unpaid
 1. APA
 2. CDC
 3. CREATE ← if they cease to exist, they would need to divert their balance to another organization. JCSEE may be tapped to receive.
 4. NASP
 5. NCME
 6. UCEA
 - c. **Action Item:**
 - i. Maggie to consult Barbara, Don Yarborough, or Arlin on validation panel honorarium history.
 - d. **Vote:**
 - i. Art moved to approve budget;
 - ii. Juan seconded;
 - iii. Unanimous approval.

10:45 BREAK - Short break at 9:35 (ahead of schedule).

11:00 PROGRAM EVALUATION STANDARDS (PES) REVISION PROCESS - back up and running at 9:50.

- Accomplishments and Milestones Since Last Meeting (*Goldie*)
 - Overview of Review and Field Test Structure and Content (*Brad*)
 - Validate or Review Aims for Today and Tomorrow (*Goldie and Brad*)
 - Share data on review and field test *reach*
 - Explore quantitative data from the review and field test
 - Review and adjudicate qualitative data from review and field test
 - Examine options to report implementation, findings, and recommendations from review and field test
 - Identify near-term steps needed to reach official second draft (OFD 2.0)
1. Context: Julie provided background on the PES revision, noting Goldie MacDonald's furlough and her central role in prior work. The Committee reviewed the established timeline and process alignment with ANSI-approved procedures
 2. Timeline Highlights
 - a. Dec 2023–Jun 2025: Task Force established, iterative revisions conducted through multiple national conferences and meetings (CES, AALHE, APA).
 - b. Jun 30, 2025: Unanimous JCSEE vote adopting the Official First Draft (OFD).
 - c. Jul–Aug 2025: 186 participants recruited for Review and Field Test.
 - d. Aug 2025–Present: Ongoing data analysis from Review and FT.
 3. ANSI Next Steps
 - a. National Public Hearing
 - b. Finalization of Standards
 - c. Validation Phase
 4. Discussion on Ratification:
 - a. Clarified that JCSEE authorship represents organizations; formal sign-off by sponsors not required.
 - b. Concurrently with developing the 2nd draft, push out the 2nd draft with multiple pieces (there is agreement from the committee on this approach):
 - i. Articulate documentation and recruitment process through the 2nd draft
 - ii. A letter documenting all of the JCSEE's efforts in terms of process and outreach
 - iii. The official 2nd draft
 - iv. Invite each organization to participate in the National Panel review to ensure sponsors are represented.
 - v. Art and Juan will work to develop the documentation of the documentation for the PES.
 - c. **Recommendation:** Each organization's representative should be listed in the final draft for transparency.

- d. **Action Item:** Art to document development process clearly for validation and communication purposes.
- 5. ANSI Membership Discussion:
 - a. Julie reviewed prior decision to discontinue ANSI membership for financial reasons.
 - i. Jim Sanders spoke with Jim (at ANSI) and noted that the cost of ANSI is a one-time \$5k fee and an annual fee of \$ 4,275 (or something), plus a \$ 3,750 one-time review fee every 5 years.
 - ii. External funding opportunities were discussed but deemed unstable.
 - 1. There are concerns among the Committee about the viability of this funding or the consistency of funding availability.
 - 2. Paula is strongly opposed. Man-Wai is also opposed because of the instability of the money and historical issues with the funding sources.
 - b. **Process:** Specify that the 4th edition followed the same rigorous standards that the 3rd edition underwent.
 - c. **Vote:**
 - i. Juan moved that the JCSEE follow ANSI-equivalent rigorous procedures for the 4th Edition, contingent on securing 10 years of sustainable funding (~\$60k, inclusive of the initiation fee and the cost of two (2) one-time reviews every 5 years).
 - ii. Art seconded.
 - iii. Unanimous approval.
 - d. **Contextual Notes:**
 - i. The Committee spent a significant amount of time on this discussion item. The JCSEE will vote within two weeks of receiving funds to accept funds to initiate ANSI membership.
 - ii. Constance recommends that the JCSEE to develop a MOU between the funders and JCSEE. Juan agrees.

12:00 LUNCH - Break for 11:30

12:45 PROGRAM EVALUATION STANDARDS (PES) REVISION PROCESS - *Continued*

- 6. Official Second Draft:
 - a. Data available in Brad's Qualtrics account; awaiting Goldie's input for synthesis
 - b. **Action Item:** Juan, Matt, and Art volunteer to do a first crack at the data analysis of the PES results
 - c. **Review and FT feedback:**
 - i. Two big questions:
 - 1. Are there going to be significant overarching changes to terminology and wording? That might necessitate a meeting across chapters
 - 2. Issues with a standard statement within a chapter.

9:30 (Originally Day 2, now 1:15 p.m., Day 1) OUTREACH TO RECRUIT SPONSORING ORGANIZATIONS (Julie)

7. Organizational Outreach
 - a. **Cara:** Outreach to AERA.
 - b. **Julie:** Contact Maggie regarding UCEA and AACTE.
 - c. **Art:** Confirmed successful connection with AALHE (via Constance).
 - d. **Goldie:** Assigned to reach out to ASA.
 - e. **Unassigned:** American Indian Higher Education Consortium.

9:10 (now 1:30, Day 1) JCSEE ADMINISTRATION AND OPERATIONS (Julie and Brad)
Membership, Elections, Hosting Agreement, and 2026 Annual Meeting Location

8. **Context:** The current Executive Committee is the chair, vice chair, and three other executive committee members (treasurer, secretary, and at-large member)
9. **Elections** (see slides).
 - a. Secretary:
 - i. Man-Wait nominates Juan
 - ii. Julie seconds
 - iii. Votes: Unanimous approval
 - b. Executive Committee at large:
 - i. Man-Wai nominates Man-Wai
 - ii. Julie seconds
 - iii. Votes: Unanimous approval

10. Hosting Agreement

- a. Context
 - i. It is a 3-year agreement
 - ii. We recently selected WMU as the host from 2022-2025.
 - iii. This year (2025), we need to select a new host starting 2026.
- b. **Motion:** Keep WMU as the host organization from 2026 - 2028 (vote up during the annual meeting in 2028).
 - i. Art moves to keep WMU as the host organization
 - ii. Julie seconds
 - iii. Unanimous approval

11. Annual Meeting Location

- a. As per the 2024 Meeting minutes
 - i. 2025 - Calgary
 - ii. 2026 - Las Vegas
 - iii. 2027 - Kalamazoo
- b. 2028 potential meeting locations
 - i. Art - San Antonio
 - ii. Juan - New Hampshire

- iii. **To Do:**
 - 1. Juan and Art will investigate and report out during the April 2026 meeting
- c. Specifying Dates for 2026 and 2027
 - i. **Spring Virtual Meeting** will be 4/14/2026 11:00-2:00 ET
 - ii. **Move to switch 2026 - Kalamazoo and 2027 - Las Vegas (AEA is 11/1 - 11/6)**
 - 1. Man-Wai moves
 - 2. Art seconds
 - 3. Vote: Unanimous approval
 - iii. **2026:**
 - 1. Location: Kalamazoo
 - 2. Travel: Fly in 10/13
 - 3. Meeting: 10/14 - 10/15
 - iv. **2027:**
 - 1. Location: Las Vegas
 - 2. Travel: Fly in 11/1
 - 3. Meeting: 11/2 - 11/3
 - 4. AEA: 11/3 - 11/6

10:00 (Day 2, now Day 1, 2:30) CLASSROOM ASSESSMENT STANDARDS (*Juan and Man-Wai*)

- Content-Related Issues for Updates
- Access and Format Issues
- Broader Context and Systems-Level Considerations

12. Background and Context

- a. Review of contractual and access barriers (Amazon/Kindle distribution, missing ISBN).
- b. Initial legal review indicates the license is non-exclusive and revocable.

13. Substantive Discussion

- a. Clarify intended audience: first-year professors through classroom teachers, general and special education.
 - i. Recruitment
 - 1. Art will reach out to a teacher group
 - 2. ANet (Michelle Odemwingie is a possible partner)
- b. Structural options: core principles with applied exemplars (K-12, higher ed, etc.).
 - i. Identifying core principles
 - 1. Potentially examining those core principles as the hub and the separate spokes is the application at various levels .
 - a. Grade spans within K-12

- b. Higher education with post-secondary (2-year, 4-year, grad school, trade school)
- c. Notes from Juan's doc:

What is the structure and membership?

- Need to delineate the charge from the JCSEE to include an external working group.
 - Need to also be clear from the get-go that this is a Joint Committee product, with acknowledgements for the working group, reviewers, and pressure-testers
- Who should be involved? ← Partnerships are critical
 - JCSEE Members
 - Juan
 - Man-Wai
 - Cara ← involvement with the revision to the Joint Standards, plus the
 - ~~Corrie? Likely not~~
 - Constance
 - Art
 - Classroom Principle authors (Van Orman, et al. 2025)?
 - Dustin Van Orman
 - Erin Riley-Lepo
 - James H. McMillan
 - CAS Authors?
 - Don Klinger ← likely yes
 - Patty McDivitt? ← likely not because no longer engaged in classroom assessment
 - Barbara Howard? ← likely retired and not involved
 - Todd Rogers ← likely retired
 - [Caroline Wylie](#) ← on board
 - Other external groups (and potentially risky)
 - ASCD
 - National Association of state Directors of Teacher Certification
 - Association of Test Publishers

14. Action Items for CAS:

- a. Purchase assessmentstandards.org
- b. Ask Barbara to reach out to Amazon to remove the standards from Kindle ← we are trying to evaluate the contract from other angles, but it appears to be non-exclusive and revocable.
- c. Julie will develop a solicitation email
- d. Establish a CAS revision workplan

- i. Identify the Workgroup
- ii. Identify the intended audience
- iii. Conduct a thorough scan of the CAS
- iv. Confirm that the CAS revision is actually a teardown and rebuild
- v. Determine the structure (core principles vs. applications)

e. The Chair declares that Juan serves as the point person for the CAS Workgroup, which also includes Man-Wai, Cara, Constance, and Art.

15. The meeting concluded around 3:45 p.m.

~~2:00 BREAK~~

~~2:15 PROGRAM EVALUATION STANDARDS (PES) REVISION PROCESS—Continued~~

~~4:00 ADJOURN DAY 1~~

THURSDAY

8:15 BREAKFAST

9:00 RESUME MEETING

1. Meeting resumes at 8:45 a.m.
2. Discussion of PES Data and Conceptual Framing:
 - a. Reaffirmed that Standards are aspirational, guiding reflection rather than serving as checklists.
 - b. Suggested glossary to clarify key terms and distinctions (conceptual vs. operational).
 - c. **Recommendation:** Include a “Why This Matters” section for each domain; clarify audience expectations.
 - d. Discussion connected to self-determination theory and evaluator competency development.
 - i. New evaluators may use it as a checklist, but as they evolve, we may move towards a more systems-oriented view of the standards.
 - ii. There is a whole body of knowledge on being an expert—standards won’t make you an expert, but standards can give you some of the tools you need to improve your expertise.
 - iii. We should consider the audiences of (1) classically trained evaluators and (2) applied or accidental evaluators.
3. **Domain Review:**
 - a. Overall discussion: There is an apparent ordinal decrease in perceived value. This may need to be addressed.
 - b. Feasibility concluded at 11:15 a.m.;
 - c. Propriety began around 11:20 a.m.; broke for lunch; concluded at 12:20 p.m.;

- d. Accuracy began at 12:20; short break; resumed at 12:45 p.m.; concluded at 2:00 p.m.;
- e. Utility began at 2:00 p.m.;

4. Domain Review recommendations:

- a. Need to identify how we are going to establish callouts throughout the text, and how we want to name the glossary.
- b. Where do we want to structure the glossary?
- c. Be sure to include an introduction for the reader: See [PES Introduction for the Reader](#)
- d. **Action:** In documentation, consider the feedback of both the FT and peer review feedback as a whole group
 - i. Whole group considerations
 - ii. Whole group integration
 - iii. The whole group made suggestions to the smaller working groups
 - iv. Smaller working groups incorporated recommendations and finalized text for the succeeding draft
 - v. Need to revisit dissemination (see 2:45 item)

~~9:10 JCSEE ADMINISTRATION AND OPERATIONS (Julie and Brad)~~

~~Membership, Elections, Hosting Agreement, and 2026 Annual Meeting Location~~

~~9:30 OUTREACH TO RECRUIT SPONSORING ORGANIZATIONS (Julie)~~

- ~~1. Update, this is moved to 1:15 p.m. on Day 1.~~

~~10:00 CLASSROOM ASSESSMENT STANDARDS (Juan and Man-Wai)~~

- ~~• Content-Related Issues for Updates~~
- ~~• Access and Format Issues~~
- ~~• Broader Context and Systems-Level Considerations~~

~~10:45 BREAK~~

~~11:00 PROGRAM EVALUATION STANDARDS (PES) REVISION PROCESS — NEXT STEPS (Julie) • Planning the Public Hearings~~

- ~~• Planning for the Validation Panel~~

~~12:00 LUNCH~~

12:45 PROGRAM EVALUATION STANDARDS (PES) REVISION PROCESS – NEXT STEPS - *Continued* •

Planning the Public Hearings

- Planning for the Validation Panel

2:30 BREAK

2:45 PES, 4th EDITION: DISSEMINATION PLANNING (*Julie*)

- Dissemination Planning Process
- Special Issue of *New Directions for Evaluation*

1. Recommendation:

- Develop a special issue of New Directions for Evaluation as a dissemination vehicle (model: AERA researcher competencies issue).
- Identify experts to lead articles across themes: competencies, standards, field test insights, and terminology (e.g., “stakeholders” vs. “constituents” vs. “concernants”).
- Action Items:**
 - Identify target journals, conferences, and social media outlets.
 - Define dissemination outcomes and measures of impact.
 - Move toward the use of the word “concernants,” but define clearly in text.

3:00 WORKPLAN DISCUSSION - INCLUDING NEXT STEPS (see Workplan row 25 for details)

1. Timeline

- Draft Introduction: Due 10/24/2025 (Juan)
- Revision Cycle Meeting (OFD.r1): 1/12/2026 (Virtual)
- Official Second Draft Finalization: 1/30/2026
- JCSEE Vote on OSD: 2/13/2026
- Public Hearings & Validation Panel Planning: Spring 2026

2. Additional Planning:

- Brad & Goldie to host Evaluation Cafe (April 22, 2026).
- Action Item:** Plan and publicize national hearing schedule.

Write Introduction to the PES Standards		Introduction draft	10/24/2025
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Meet to resolve revisions: OFD.r1		Virtual meeting	1/12/2026
Finalize the Official Second Draft		Official Second Draft	1/30/2026
JCSEE Vote on Official Second Draft		Vote count	2/13/2026

4:00 ADJOURN DAY 2 - Adjourn at 4 after updating the workplan for activities.